

Department/Service: South Bend Fire Department

Job Type: Firefighter

Location: South Bend, IN

Qualifications

A. BASIC ELIGIBILITY REQUIREMENTS

1. Must be at least 21 years of age, but not yet 36 years of age when sworn in as a firefighter
2. Must be a high school graduate, as evidence by a transcript issued by an accredited high school. An achievement test certificated from an accredited high school or State Board of Education is acceptable
3. Must possess a valid unrestricted driver's license
4. Must be willing, if appointed, to reside within St. Joseph County or an adjoining county in Indiana

B. COPIES OF THE FOLLOWING DOCUMENTS MUST BE ATTACHED

1. Birth certificate
2. Valid Driver's License
3. DD 214 (Armed Services Discharge)
4. High School Diploma or GED certificate
5. College or Training School certificates & transcripts
6. EMS certificates
7. Notarized Waiver on page 12

C. SELECTION PROCESS

1. Written Test
2. Candidate Physical Ability Test
3. Oral Interview Board
4. Background Investigation
5. Polygraph examination
6. MMPI and Psychological Examination
7. Pension (PERF) Physical Examination

D. FACTORS THAT RESULT IN AUTOMATIC REJECTION

1. Felony conviction
2. Domestic Violence conviction
3. Other than marijuana, illegal drug usage in the last 5 years
4. Drug Selling
5. Dishonorable Discharge from military
6. D.U.I. or O.W.I. conviction in the last 5 years

E. FACTORS THAT DECREASE EMPLOYMENT CONSIDERATION

1. Involvement in criminal activity
2. Misdemeanor convictions
3. Documented evidence of domestic violence
4. Military rejection or early discharge for reason/concern
5. Marijuana usage in the last year
6. Poor driving and accident record
7. Illegal acts
8. Past job problems or firings

Job Description

REQUIREMENT FOR PERMANENT APPOINTMENT AND CONTINUED EMPLOYMENT AS A MEMBER OF THE SOUTH BEND FIRE DEPARTMENT

In addition to the usual and traditional duties of a South Bend Firefighter, as described in the South Bend Fire Department Duty Manual, all Firefighters appointed after August 28, 1984, will be required, as a condition of permanent appointment and continued employment, to achieve and maintain the following:

1. Within Recruit School satisfactorily complete all necessary requirements to achieve State of Indiana certification as a Firefighter I, Firefighter II, EMT Basic and Advanced EMT certification.
2. All persons hired shall obtain EMT-Intermediate or comparable certification within (3) three years of the date of hire; and, having once obtained said certifications, agree to maintain them as a condition of employment with the South Bend Fire Department.
3. Persons hired shall, (if a policy is adopted by the Board of Public Safety) agree to obtain Paramedic Certification and, having once obtained said certifications, agree to maintain them as a condition of employment with the South Bend Fire Department.
4. Agree to participate in mandatory physical fitness program at the Fire Department's direction. Agree to meet the minimum fitness standards for specific age groups as may be promulgated by the Board of Public Safety of the City of South Bend.
5. Reside in St. Joseph County or an adjacent Indiana County, or such other area as determined by the statutes of Indiana upon becoming a sworn firefighter.
6. If applying for the position of Paramedic, applicant agrees to maintain Paramedic certification and ACLS certification for five (5) years from date of appointment and function as an assigned Paramedic for the South Bend Fire Department for a minimum of five (5) years.
7. If applicant is hired from the EMS list, and does not hold paramedic certification, applicant must agree to attend and complete the next available paramedic class, attain paramedic certification, and maintain paramedic certification and function as an assigned paramedic with the South Bend Fire Department for five (5) full years from the date of certification.

8. If hired from the EMS list, applicant must agree to maintain EMT-Intermediate or comparable certification as a condition of employment with the South Bend Fire Department.

Salary: \$37,325 at Recruit; \$39,000 after graduating recruit school.

How to Apply: For more information:

http://southbendin.gov/sites/default/files/files/Fire_2014RecruitApplication.pdf

or

<http://www.southbendin.gov/eeoc-form-firefighter-recruitment>

Application Deadline: May 30, 2014